



Certified Professional Guardianship and Conservatorship Board

Monday, January 10, 2022
Zoom Meeting
9:00 a.m. – 1:00 p.m.

Meeting Minutes

Members Present	Members Absent
Judge Diana Kiesel, Chair	Dr. Rachel Wrenn
Judge Grant Blinn	
Judge Robert Lewis	Staff Present
Commissioner Cadine Ferguson-Brown ¹	Ms. Stacey Johnson
Ms. Kristina Hammond	Ms. Kathy Bowman
Ms. Lisa Malpass	Ms. Thai Kien
Ms. Melanie Maxwell	Ms. Kay King
Mr. William Reeves	Mr. Samar Malik
Dr. K. Penney Sanders	Ms. Maureen Roberts
Mr. Dan Smerken	Ms. Eileen Schock
Ms. Susan Starrfield	Ms. Rhonda Scott
Ms. Amanda Witthauer	Ms. Linda Vass
	Ms. Sherri White

Guests – see last page

1. Meeting Called to Order

Judge Diana Kiesel called the January 10, 2022 Certified Professional Guardianship and Conservatorship Board meeting to order at 9:00 a.m.

2. Welcome, Roll Call, and Approval of Minutes

Judge Kiesel welcomed all present.

Motion: It was moved and seconded to approve the minutes of the December 13, 2021 regular Board meeting and the December 20, 2021 special Board meeting as corrected. The motion passed.

3. Chair’s Report

Judge Kiesel announced Board Committee updates. Judge Blinn will continue as chair and Dr. Sanders will co-chair the Standards of Practice Committee. Mr. Smerken will chair the Regulations Committee. Judge Lewis will continue as chair of the Applications Committee. Dr. Wrenn will continue as chair of the Education Committee. Judge Kiesel will chair the newly formed Diversity, Equity and Inclusion (DEI) Committee.

The DEI Committee will hold its first meeting on December 12, and Judge Kiesel will report back at the Board’s regular meeting in February.

¹ Commissioner Ferguson-Brown joined the meeting at 9:08 a.m.

The Supreme Court has posted proposed changes to GR 23 for public comment. Proposed changes regard the number of Certified Professional Guardians and Conservators on the CPGC Board, and language regarding open meetings.

The Board continues to review the new guardianship statute, and Judge Kiesel plans to meet with the University of Washington to assure these changes are covered in the Guardian Certification Program.

Staff reported that on-demand training webinars for newly adopted regulations under the UGA are available online and this information will be provided to all Certified Professional Guardians and Conservators via listserv.

Public Comments

The Board heard comments from Ms. Claudia Donnelly, Ms. Glenda Voller, and Ms. Deborah Jameson.

4. Grievance Report

Staff presented the Grievance Report for December, 2021. During the month of December, eleven (11) new grievances were received and three (3) grievances were resolved. Two (2) grievances were dismissed for no jurisdiction and one (1) grievance was resolved for no actionable conduct. A total of forty-one (41) grievances remain open for investigation. Twenty-seven (27) of the total open grievances concern eight (8) agencies or CPGs with two (2) or more grievances.

5. Executive Session (Closed to the Public)

6. Reconvene and Vote on Executive Session Discussion (Open to the Public)

Motion: A motion was made and seconded to adopt the Findings, Conclusions and Recommendation of the Appeals Committee regarding the Gibbons appeal, to conditionally approve Erin Gibbons' application for certification, conditioned on completion of the UW Certification Program, with transferable skills in budget, finance, and advocacy. The motion passed.

On behalf of the Applications Committee, Judge Lewis presented the following applications for Certified Professional Guardian and Conservator. Members of the Applications Committee abstained.

Motion: A motion was made and seconded to deny Pamela Cotton's application for certification, for lack of transferable skills. The motion passed.

Motion: A motion was made and seconded to conditionally approve Amber Rasmussen's application for certification, conditioned on completion of the UW Certification Program, with transferrable skills in social services. The motion passed.

Motion: A motion was made and seconded to conditionally approve Jessica Westerhold's application for certification, conditioned on completion of the UW Certification Program, with transferrable skills in financial. The motion passed.

- Motion:** A motion was made and seconded to deny Meera Shin’s request for additional time to complete the CGC Guardian Certification test. The motion passed.
- Motion:** A motion was made and seconded to administratively decertify Judith Robertson for non-compliance of CEU requirements. The motion passed.
- Motion:** A motion was made and seconded to administratively decertify David Weigelt for non-compliance of CEU requirements. The motion passed.
- Motion:** A motion was made and seconded to administratively decertify Cathy Silins for non-compliance of CEU requirements. The motion passed.

15. Wrap Up/Adjourn

The next Certified Professional Guardianship and Conservatorship meeting will take place via Zoom Conference on February 14, 2022 at 8:00 a.m. With no other business to discuss, the January 10, 2021 meeting was adjourned at 11:30 a.m.

Recap of Motions

Motion Summary		Status
Motion:	It was moved and seconded to approve the December 13 and December 30, 2021 CPGB meeting minutes as corrected.	Passed
Motion:	A motion was made and seconded to adopt the Findings, Conclusions and Recommendation of the Appeals Committee regarding the Gibbons appeal, to conditionally approve Erin Gibbons’ application for certification, conditioned on completion of the UW Certification Program, with transferable skills in budget, finance, and advocacy.	Passed
Motion:	A motion was made and seconded to deny Pamela Cotton’s application for certification, for lack of transferable skills.	Passed
Motion:	A motion was made and seconded to conditionally approve Amber Rasmussen’s application for certification, conditioned on completion of the UW Certification Program, with transferrable skills in social services.	Passed
Motion:	A motion was made and seconded to conditionally approve Jessica Westerhold’s application for certification, conditioned on completion of the UW Certification Program, with transferrable skills in financial.	Passed
Motion:	A motion was made and seconded to deny Meera Shin’s request for additional time to complete the CGC Guardian Certification test.	Passed
Motion:	A motion was made and seconded to administratively decertify Judith Robertson for non-compliance of CEU requirements. The motion passed.	Passed
Motion:	A motion was made and seconded to administratively decertify David Weigelt for non-compliance of CEU requirements. The motion passed.	Passed
Motion:	A motion was made and seconded to administratively decertify Cathy Silins for non-compliance of CEU requirements. The motion passed.	Passed

Guests

Claudia Donnelly

Katlyn Balsam

Brenda Morales

Glenda Voller

Karen Klem Newland

Scott Malavotte

David Lord

Deborah Jameson

Niel and Niel

Mark Vohr

Amber Collins